



Administration Department

300 N. Pine Street, Burlington, WI, 53105

(262) 342-1161 – (262)763-3474 fax

www.burlington-wi.gov

**AGENDA
COMMON COUNCIL**

Tuesday, December 3, 2013

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Robert Miller

Robert Prailes, Alderman, 1st District

Edward Johnson, Alderman, 1st District

Peter Hintz, Alderman, 2nd District

Ruth Dawidziak, Alderman, 2nd District

Tom Vos, Council President and Alderman, 3rd District

Jon Schultz, Alderman, 3rd District

Tom Preusker, Alderman, 4th District

Todd Bauman, Alderman, 4th District

Student Representatives

Sam Joski, CCHS

Joe Nguyen, BHS

1. Roll Call
2. Pledge of Allegiance to the Flag
3. Citizen Comments
4. Chamber of Commerce Representative
5. Approval of the Common Council minutes for November 19, 2013 *(T. Preusker)*
6. Letters and Communications: None
7. Reports by Aldermanic Representatives and Department Heads
8. Reports 1-2 *(T. Bauman)*
9. Payment of Vouchers *(R. Prailes)*
10. Licenses and Permits *(E. Johnson)*
11. Appointments and Nominations: None

12. **PUBLIC HEARINGS:**

None

13. **RESOLUTIONS:**

- A. Resolution 4641(31) to approve Change Order Number One with Wanasek Corporation for the Washington Street Improvement Project in the amount of \$19,503.01. This item was discussed at the November 19, 2013 Committee of the Whole meeting. *(T. Vos)*
- B. Resolution 4642(32) to approve the 2014 Annual Budget. This item was discussed at tonight's Committee of the Whole meeting. *(J. Schultz)*

14. **ORDINANCES:**

None

15. **MOTIONS:**

None

16. **ADJOURNMENT** *(T. Preusker)*

Note: If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.



CITY OF BURLINGTON

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Common Council Agenda Item Number: 5	Date: December 3, 2013
Submitted By: Diahnn Halbach, City Clerk	Subject: Meeting Minutes

Details:

Attached please find the Minutes from the November 19, 2013 Common Council meeting. Staff recommends approval of these Minutes.

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council approve these Minutes at the December 3, 2013 Common Council meeting.



CITY OF BURLINGTON
Official Minutes of the Common Council
Robert Miller, Mayor
Diahnn C. Halbach, City Clerk
November 19, 2013

1. Call To Order – Roll Call

Mayor Robert Miller called the meeting to order at 6:36 p.m. starting with roll call. Aldermen present: Bob Prailes, Ed Johnson, Ruth Dawidziak, Tom Vos, Tom Preusker, Jon Schultz, and Todd Bauman. Excused: Peter Hintz. Student representatives present: Sam Joski. Student representatives absent: Joe Nguyen.

Also present: City Administrator Kevin Lahner, City Attorney John Bjelajac, Fire Chief Perry Howard, Public Works Director Craig Workman, Treasurer Steve DeQuaker, and Library Director Gayle Faulk.

2. Citizen Comments

There were none.

3. Chamber of Commerce

There were no Chamber representatives.

4. Approval of the City Council Minutes for November 5, 2013

A motion was made by Johnson with a second by Bauman to approve the Council Minutes from November 5, 2013. With all in favor, the motion carried.

5. Letters and Communications

A motion was made by Dawidziak with a second by Preusker to approve Letters and Communications. With all in favor, the motion carried.

6. Reports by Aldermanic Representatives and Department Heads

There were no reports.

7. Reports 1-3

A motion to approve Reports 1-8 was made by Vos with a second by Preusker. With all in favor the motion carried.

8. Payment of Vouchers

A motion was made by Schultz with a second by Vos to approve vouchers, pre-pays and reimbursements in the amount of \$452,006.58.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

9. Licenses and Permits

A motion was made by Preusker with a second by Johnson to approve the submitted requests for licenses and permits as presented. With all in favor, the motion carried.

10. Appointments and Nominations

There were none.

11. Public Hearings

A Public Hearing was called to order at 6:40 p.m. by Mayor Miller to hear comments and concerns regarding the proposed 2014 Annual Budget for the City of Burlington.

There were no public comments.

Preusker asked if there would be a review of the topics discussed at the last budget workshop before being required to vote on, such as the sewage rate increase. Lahner replied that the document would be finalized prior to the next meeting based on the feedback received. Preusker stated that he had thought there would be additional discussion as to seeking different alternatives to offset the rate increase due to the shortfall—not just increasing both the fixed and variable rates by 10%. Mayor Miller stated that it was determined at the last budget workshop without any objections to go with the 10% increase, which is why this topic is on the agenda for the Public Hearing.

Attorney Bjelajac explained that the revision of Chapter 259 “Sewers” is basically an updating of the sanitary sewer chapter, a key part which indicates that the sewer rates being charged are those contained in a rate study report approved and adopted by the Common Council. Bjelajac further stated that by adopting the revisions, it sets the stage for a future meeting when Council can either approve the report as presented or choose to do something different. The Ordinance is set up to cover that contingency if Council chooses to do something different other than what’s in the report.

No further comments were made. A motion to close the public hearing was made by Bauman and a second by Vos. With all in favor, the motion carried. Mayor Miller declared the closing of the Public Hearing at 7:00 p.m.

12. Resolutions

Resolution 4638(28): to consider approving a Lease Agreement with U.S. Bankcorp Government Leasing and Finance, Inc. with Honeywell Energy Services improvement project.

A request for a second reading and a motion to approve was made by Prailes with a second by Johnson.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

13. Ordinances

Ordinance 1973(7) to consider approving an amendment to Chapter 259 of the Municipal Code entitled, “Sewers”.

A request for a second reading and a motion to approve was made by Johnson with a second by Vos.

Roll Call Aye: Prailes, Johnson, Dawidziak, Vos, Schultz, Preusker, and Bauman. Nay: None. Motion carried 7-0.

14. Motions

There were none.

15. Adjourn

A motion was made by Dawidziak with a second by Vos to adjourn the meeting. With all in favor, the meeting adjourned at 7:30 p.m.

Meeting Minutes Respectfully Submitted by:



Diahnn C. Halbach

City Clerk

City of Burlington

Racine and Walworth Counties



CITY OF BURLINGTON

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Common Council Agenda Item Number: 8	Date: December 3, 2013
Submitted By: City Staff	Subject: Reports 1-2

Details:

Attached please find the following reports:

Report 1 – Park Board minutes, October 17, 2013

Report 2 – Committee of the Whole minutes, November 19, 2013

Options & Alternatives:

N/A

Financial Remarks:

None.

Executive Action:

Staff recommends that the Common Council accept these Reports at the December 3, 2013 Common Council meeting.



**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, OCTOBER 17, 2013, 6:30 P.M.
2200 S. Pine Street, Burlington, WI 53105**

Chairman Darrel Eisenhardt, Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, Alderman Bob Prailes, DPW Supervisor Dan Jensen, P.E.

Chairman Darrel Eisenhardt called the October 17, 2013 Park Board Meeting to order at 6:30 P.M.

Roll Call: Present: Commissioners Jennifer Amborn, Clay Brandt, Ruth DeLay, Jeff Schopp, Peter Turke, DPW Supervisor Dan Jensen and Chairman Darrel Eisenhardt. **Excused:** Alderman Bob Prailes.

Approval September 19, 2013 Minutes: Chairman Eisenhardt entertained a motion to approve the September 19, 2013 Minutes. Motion to approve made by Commissioner Turke. Seconded by Commissioner Amborn. All voted aye, motion carried.

Citizens Comments: None

Aldermanic Report, Bob Prailes: None

DPW Supervisor Report, Dan Jensen: Reported the following: The Park Development Fund Balance Sheet.

Baseball 2000 is still in the planning stages for construction of their batting cage and storage building.

BHS requested to use the Bushnell field in the spring of 2014 on April 17th at 4:30 P.M. and April 22nd at 5:30 P.M. Their varsity game is scheduled for use at the high school and they requested to allow the Junior Varsity to play at these times. Chairman Eisenhardt stated that it should not be a conflict, and felt it would be okay to use on the dates presented.

Breezy Hill Nursery is planting 26 trees in the City parkways. A list of the areas and tree types was distributed for review.

A first draft of the Emerald Ash Borer Mitigation Plan has been reviewed and returned back to Wachtel Tree Service for revision.

The conversion at Bushnell Park hardball diamond to softball diamond and soccer practice areas turned out very well. Grass is already growing. The fence was removed, including over 60 steel posts with two to three feet of concrete bases, infield removed, top soil spread, seeded and mulched by DPW staff.

New Business:

Milwaukee Metro League 2014 – Bill Milatz and Scott Behenke

Bil Milatz and Scott Behenke were present and asked Mr. Jensen to tell Aaron DeGrave, Joe Phillips, Jamie Regner and the summer staff what a fantastic job they did all summer grooming the baseball fields. Mr. Milatz stated other communities compliment the fields every time they play in Burlington.

Mr. Behenke stated they had 7 teams last year, and would have 8 teams in 2014. Mr. Behenke asked Mr. Jensen if power could be run to one of the fields at Bushnell to run batting machines. Mr. Jensen asked Mr. Behenke to email the information regarding this to him.

They also stated there is an old storage cabinet at Congress where bases and miscellaneous equipment is kept, which no longer meets the needs of everyone who is using it. They proposed having a larger storage cabinet made, along the stairwell to home plate. Dan Jensen, DPW Supervisor asked Mr. Behenke to email the details of the plan to him for review, along with his request for power at Bushnell.

Bil Milatz stated there still appears to be drainage issues along the 3rd base line at Congress and some of the lights to the right of the power box do not work. Mr. Jensen stated he will check with Aaron DeGrave, Park Foreman regarding the drainage issues. The electrical issues are currently items being budgeted for in 2014, and if the budget is approved, the lighting issues should get resolved.

They also requested the use of the baseball fields at Congress and Bushnell for 2014. Mr. Jensen told them they would be allowed to use them and the cost would be \$50.00, per game.

Banners

Discussion regarding charging a Security Deposit Fee – Dan Jensen

Mr. Jensen presented a form he would like to start using for any group requesting to have a banner hung downtown. The form would require a \$100.00 security deposit to be paid when the banner is dropped off, and returned when the banner is picked up.

The request to hang banners has increased, and most of the time they are not picked up without being called several times to remind them. There is not extra space to store banners at DPW, and if they get their deposit back when they pick up their banner in a timely manner, it would encourage them to do so.

The Park Board discussed that amount of time that would be appropriate to leave the banner before the deposit would be forfeited and they agreed that a two week time limit was more than sufficient time to pick up the banner.

Chairman Eisenhardt entertained a motion to approve using the Banner Security Deposit form, with the time limit of two weeks and the security deposit amount of \$100.00. Motion to approve made by Commissioner Schopp. Seconded by Commissioner Brandt. All voted aye, motion carried.

Chairman Eisenhardt asked if the form could be put on the City of Burlington web site, and Deb Rintamaki will ask City Hall to do so.

Chairman Eisenhardt requested that a space be added on the form to include the persons' email address. Deb Rintamaki will make the necessary changes.

Old Business:**Grant Application Review:**

Dan Jensen, DPW Supervisor reviewed the grant application information provided by Schreiber and Anderson for Wehmhoff-Jucker Park Trailhead Development project. Dan Jensen, DPW Supervisor stated Blake from Schreiber and Anderson had gotten back to him to determine what exact costs would be covered, as the Park Board had requested. The Park Board had wondered about the possibility of improving the bathroom facilities at Wehmhoff-Jucker.

Mr. Jensen explained the grant dollars can only be used for items pertaining to the requirements and approvals, which would include up to the door of the restrooms to make it ADA compliant and only items pertaining to the actual trail work. Nothing on or in the building itself would be allowed, and would have to be paid for by either City of Park Board funds.

The Commissioners discussed other options, but came to the conclusion that although they would like to see other things completed, it made sense to at least start with this portion since there was matching grant funds available.

The Park Board Commissioners indicated they would like to proceed with getting a cost estimate to remodel the bathrooms, and asked Dan Jensen, DPW Supervisor if he would contact Tom Stelling and ask him to provide an estimated cost to remodel the bathrooms to make them ADA compliant in addition to improving the exterior appearances.

The contract and design costs for Schreiber and Anderson would be probably between \$10,000 and \$12,000. After a lengthy discussion, Chairman Eisenhardt entertained a motion to approve accepting the Grant Funding for the Park Trail Development at Wehmhoff Jucker Park with a project total of \$90,000, and the Park Board's portion being \$45,000. Motion to approve made by Commissioner Turke. Seconded by Commissioner Amborn. All voted aye, motion carried.

2014 Capital Expenditures: Discussed above.

Burlington Area Garden Club – Sign for Rain Garden: Girl Scout Troop 5007 lead by Fran DeRosier was present to request installing a sign at the Rain Garden in Echo Park. Also present was Stacy Stewart. Each of the girl scouts: Emily, Hanna, Grace and Charley gave a presentation about the importance of rain gardens and the specifications of the sign they would like to install.

Ms. Stewart stated there are 14 Girl Scout Troops from five area schools who have all pitched in with helping in the Rain Garden.

The sign would colored and be 24 X 18, and ½" thick. The sign would be constructed by a company located in Texas that makes them for UW Projects. The cost of the sign would be \$500.00, which the

girls planned on raising by selling candy and nuts. A color rendering of the sign was distributed to the Park Board Members.

The sign would be installed onto a treated post, in cement, then landscape fabric and wood chips would be added so no trimming would be needed. DPW Supervisor, Dan Jensen stated that the DPW crews would provide and install the post.

After some discussion, Chairman Eisenhardt entertained a motion to approve installation of the sign as presented to be installed at Echo Park, near the Rain Garden. Motion to approve made by Commissioner DeLay. Seconded by Commissioner Turke. All voted aye, motion carried.

The Park Board members thanked the girls for their presentations and were impressed by their knowledge of Rain Gardens.

DPW Supervisor Dan Jensen asked Ms. DeRosier to contact him when they have the sign and are ready to have it installed to show him the location they would like to have it installed.

Other Items: Chairman Darrel Eisenhardt presented the Baseball 2000 Summary.

Chairman Eisenhardt brought up for discussion meetings in November and December. The Park Board decided they would have the November 21, 2013 meeting, but cancel the December 19, 2013 meeting.

There being no other items for discussion, Chairman Eisenhardt entertained a motion to adjourn. Motion made by Commissioner Brandt. Seconded by Commissioner Schopp. All voted aye and Chairman Eisenhardt adjourned the meeting at 7:51 P.M.

Minutes respectfully submitted by:

**Deb Rintamaki
City of Burlington
Department of Public Works**



CITY OF BURLINGTON

Finance Department

300 N. Pine Street, Burlington, WI 53105
Phone: (262) 342-1170 Fax: (262) 342-1178
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Common Council Agenda Item Number: 9	Date: December 3, 2013
Submitted By: Steve DeQuaker, Treasurer	Subject: Prepaids and Vouchers

Details:

Attached please find the Prepaids and Vouchers list for bills accrued through December 3, 2013:

Total Prepaids:	\$95,752.70
Total Vouchers:	\$251,291.77
Reimbursements:	\$1,953.25
Grand Total:	<u><u>\$348,997.72</u></u>

Options & Alternatives: Approve expenditures as presented or alter purchasing procedures.

Financial Remarks: 5 Largest Disbursements on Prepaids and Vouchers

1. Black Diamond Group – 2013 Burlington Street Project, Payment No. 4 \$174,279.76
2. Advanced Disposal Services – Residents of Burlington Trash/Recycle \$44,440.37
3. Auxiant – Deposit Check for New Carrier \$21,846.98
4. Wanasek – Washington Street Improvements Payment No. 3 \$21,008.64
5. Digicorp – Block Contract \$10,000.00

Executive Action:

Staff recommends that the Common Council accept these Prepaids and Vouchers in the amount of \$348,997.72 at the December 3, 2013 Common Council meeting.

For Council Approval December 3, 2013

Prepays:	11/15/13	\$56,642.44
	11/22/13	\$39,110.26

Total Prepays		<u>\$95,752.70</u>
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Vouchers:	12/03/13	\$251,291.77
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Reimbursements:	11/27/13	\$1,953.25
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GRAND TOTAL		<u><u>\$348,997.72</u></u>
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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-239006	LAW-VISION							
4426	VISION INSURANCE PLAN OF AMER	Vision Ins - Premium billing for Dec	137207	11/06/2013	700.65	11/13	PD	
100-515132-225	ADMIN - TELEPHONE							
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE ADMIN	829440291-10/13	11/04/2013	139.63	11/13	PD	
7343	AT & T	AT & T 262 763-3474 163 6 ADMIN	26276334741113	11/04/2013	17.78	11/13	PD	
					157.41	*		
Total ADMINISTRATOR					157.41			
100-515141-225	FINANCE - TELEPHONE							
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FINANCE	829440291-10/13	11/04/2013	127.93	11/13	PD	
7343	AT & T	AT & T 262 763-3474 163 6 Finance	26276334741113	11/04/2013	17.78	11/13	PD	
					145.71	*		
Total FINANCE					145.71			
100-525211-220	POLICE - UTILITY SERVICES							
3330	WE ENERGIES	1461-190-073 Gas 224 E Jefferson St	14611900731013	10/21/2013	365.69	11/13	PD	
3330	WE ENERGIES	5843-681-877 224 E Jefferson Electric	58436818771013	10/21/2013	2,123.37	11/13	PD	
					2,489.06	*		
100-525211-225	POLICE - TELEPHONE							
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE POLICE	829440291-10/13	11/04/2013	285.72	11/13	PD	
7343	AT & T	AT & T 262 763-3474 163 6 POLICE	26276334741113	11/04/2013	88.93	11/13	PD	
					374.65	*		
100-525211-299	POLICE - SUNDRY CONTRACT							
5171	WI FBINAA	FBI National Academy Business Meeting	120513	11/13/2013	28.00	11/13	PD	
8167	QUALITY DOOR AND HARDWARE	Police Alley Doors	0711872-IN	09/11/2013	4,300.00	11/13	PD	
8167	QUALITY DOOR AND HARDWARE	Quality Door and Hardware	0711937-IN	09/20/2013	1,248.00	11/13	PD	
8167	QUALITY DOOR AND HARDWARE	credit	0712235-IN	10/22/2013	1,228.00	11/13	PD	
					4,348.00	*		
100-525211-533	POLICE - COPY MACHINE RENT							
8707	KONICA MINOLTA PREMIER FINANCE CONTRACT PAYMENT FOR COPY MA	240568428	10/31/2013	320.80	11/13	PD		
Total POLICE DEPT.					7,532.51			
100-525220-225	FIRE - TELEPHONE							
7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE FIRE	829440291-10/13	11/04/2013	146.55	11/13	PD	
7343	AT & T	AT & T 262 763-3474 163 6 FIRE	26276334741113	11/04/2013	71.14	11/13	PD	
					217.69	*		
Total FIRE DEPT.					217.69			
100-525231-330	BLDG INSP - TRAVEL							
5469	SEWBIA	WINTER INSPECTOR UPDATES	012914	11/15/2013	170.00	11/13	PD	
7840	EIASEW	WINTER CODE UPDATE REGISTRATI	031113	11/15/2013	80.00	11/13	PD	
					250.00	*		
Total BUILDING INSP.					250.00			
100-535321-220	STREETS - UTILITIES							
3330	WE ENERGIES	0688-843-174 830 Milw Ave	06888431741113	11/05/2013	386.00	11/13	PD	

PD = Fully Paid Invoice PR = Partially Paid Invoice

prepaid
11-15-13

1

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-535321-225	STREETS - TELEPHONE							
	7094	AT & T LONG DISTANCE	AT & T LONG DISTANCE DPW	829440291-10/13	11/04/2013	18.30	11/13	PD
	7343	AT & T	AT & T 262 763-3474 163 6 DPW	26276334741113	11/04/2013	35.56	11/13	PD
						53.86	*	
100-535321-261	STREETS - LIGHTING							
	3330	WE ENERGIES	0088-492-988 Traffic Signal	00884929881113	11/04/2013	48.52	11/13	PD
	3330	WE ENERGIES	2019-198-266 TRAFFIC LIGHTS	20191982661113	11/05/2013	47.97	11/13	PD
	3330	WE ENERGIES	3277-994-067 Traffic Signal Controller	32779940671113	11/04/2013	49.22	11/13	PD
	3330	WE ENERGIES	4067-122-145 PARKING LOT	40671221451113	11/04/2013	23.27	11/13	PD
	3330	WE ENERGIES	4440-397-780 Beaumont Field	44403977801113	11/04/2013	35.13	11/13	PD
	3330	WE ENERGIES	5639-265-567 650 Milwaukee Ave	56392655671113	11/04/2013	212.22	11/13	PD
	3330	WE ENERGIES	6838-102-431 Traffic Signal	68381024311113	11/05/2013	307.82	11/13	PD
						724.15	*	
Total STREET ADMINISTRATION						1,164.01		
100-555551-220	PARKS - UTILITIES							
	3330	WE ENERGIES	0235-568-359 Concession Bldg	02355683591113	11/04/2013	207.38	11/13	PD
	3330	WE ENERGIES	1486-453-053 Storage Garage	14864530531105	11/05/2013	18.32	11/13	PD
	3330	WE ENERGIES	2625-548-774 Restrooms at Ballpark	26255487741113	11/04/2013	22.75	11/13	PD
	3330	WE ENERGIES	2672-334-997 Cabinet Parking Lot	26723349971113	11/04/2013	123.74	11/13	PD
	3330	WE ENERGIES	3406-030-405 732 Maryland Ave	34060304051113	11/04/2013	21.92	11/13	PD
	3330	WE ENERGIES	3832-053-838 225 Robert St	38320538381013*	10/30/2013	11.33	11/13	PD
	3330	WE ENERGIES	4278-074-627 Baseball Scoreboard	42780746271113	11/04/2013	30.27	11/13	PD
	3330	WE ENERGIES	4447-370-241 Pavillion	44473702411113	11/04/2013	18.72	11/13	PD
	3330	WE ENERGIES	4484-977-713 Riverside Park	44849777131113	11/04/2013	62.74	11/13	PD
	3330	WE ENERGIES	5200-062-983 517 Congress St	52000629831113	11/04/2013	8.96	11/13	PD
	3330	WE ENERGIES	5276-292-324 Lighting for bike path	52762923241113	11/04/2013	25.53	11/13	PD
	3330	WE ENERGIES	7060-825-262 712 Maryland Ave	70608252621113	11/04/2013	42.39	11/13	PD
						594.05	*	
Total PARKS						594.05		
100-575710-297	GARBAGE- CONTRACT SVCS-RECYC							
	5917	Advanced Disposal Services	Advanced Disposal Recycle	C60001131086	10/31/2013	12,497.08	11/13	PD
	5917	Advanced Disposal Services	RIVERVIEW MANOR RECYCLE	C60001131097	10/31/2013	76.85	11/13	PD
						12,573.93	*	
100-575710-298	GARBAGE - CONTRACT SVCS PICKUP							
	5917	Advanced Disposal Services	Advanced Disposal Trash	C60001131086	10/31/2013	31,909.57	11/13	PD
	5917	Advanced Disposal Services	RIVERVIEW MANOR TRASH	C60001131097	10/31/2013	210.53	11/13	PD
						32,120.10	*	
Total GARBAGE COLLECTION						44,694.03		
Total GENERAL FUND						55,456.06		
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	6268-292-660 Shiloh Lift Station	62682926601013	10/27/2013	48.00	11/13	PD
	3330	WE ENERGIES	7672-906-685 Lift Station 2224 S Milw	76729066851113	11/05/2013	183.29	11/13	PD
	3330	WE ENERGIES	8098-971-449 Sewer Lift - Fox River Lar	80989714491113	11/06/2013	31.57	11/13	PD
	3330	WE ENERGIES	8635-875-051 Krift Av 800 Ft S Industria	86358750511013*	10/30/2013	64.31	11/13	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
						327.17	*	
621-575740-244	REPAIRS,MAINT EQUIPMENT							
	1088 RUNDLE-SPENCE		Rundle-Spence - WWTP supplies	S2210141.001	11/11/2013	165.67	11/13	PD
621-575740-248	PLANT OPERATION							
	5917 Advanced Disposal Services		Advanced Disposal Wastewater	C60001131096	10/31/2013	63.54	11/13	PD
621-575740-249	LABORATORY							
	8332 COMDATA		Roundy's WWTP	M33056930	11/01/2013	171.36	11/13	PD
Total WASTEWATER FUND EXPENSES						727.74		
Total WASTEWATER OPERATIONS FUND						727.74		
622-506230-000	SUPPLIES							
	2215 NELSON ELECTRIC SUPPLY		Nelson Electric - ballasts for well #10	663708-01	11/06/2013	220.82	11/13	PD
	3330 WE ENERGIES		1438-804-919 WELL #7	14388049191013	10/22/2013	10.12	11/13	PD
	3330 WE ENERGIES		1473-005-365 508 Sheldon St	14730053651013	10/24/2013	24.24	11/13	PD
						255.18	*	
Total 622-506230						255.18		
622-509210-000	OFFICE SUPPLY							
	5934 TIME WARNER CABLE-MILW		Time Warner Water Acct # 004-7004016	700401601 12/13	11/14/2013	63.96	11/13	PD
	7094 AT & T LONG DISTANCE		AT & T LONG DISTANCE WATER	829440291-10/13	11/04/2013	18.30	11/13	PD
	7343 AT & T		AT & T 262 763-3474 163 6 WATER	26276334741113	11/04/2013	35.56	11/13	PD
						117.82	*	
Total 622-509210						117.82		
622-509300-000	MISCELLANEOUS-SUPPLIES							
	1036 WI DEPT OF ADMINISTRATION		Public SVC Commission	59989 2013	11/15/2013	14.00	11/13	PD
Total 622-509300						14.00		
Total WATER UTILITY FUND						387.00		
623-575740-225	TELEPHONE							
	7094 AT & T LONG DISTANCE		AT & T LONG DISTANCE AIRPORT	829440291-10/13	11/04/2013	18.30	11/13	PD
	7343 AT & T		AT & T 262 763-3474 163 6 Airport	26276334741113	11/04/2013	53.34	11/13	PD
						71.64	*	
Total 623-575740						71.64		

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total AIRPORT FUND						71.64	
Grand Total:						56,642.44	

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
100-160000	PREPAID EXPENDITURES							
5364	DIGICORP		Digicorp - Block Contract	301846	11/19/2013	10,000.00	11/13	PD
100-454521-001	BOND FEES							
1524	CLERK OF COURTS MUSKEGO		Bond - Robles, Blanco; case Q902723-3	ROBLES	11/22/2013	781.00	11/13	PD
2485	RACINE COUNTY CLERK OF COURT		Bond - Robles, Blanco; Case: Q902723-	ROBLES	11/22/2013	781.00	11/13	PR
2485	RACINE COUNTY CLERK OF COURT		Bond - Robles, Blanco; Case: Q902723-	ROBLES	11/20/2013	781.00	11/13	PR
						781.00	*	
Total 100-454521						781.00		
100-515132-153	ADMIN - EBC							
5090	EMPLOYEE BENEFITS CORPORATIO		Annual Renewal Fee	1673713	11/15/2013	700.00	11/13	PD
5090	EMPLOYEE BENEFITS CORPORATIO		EBC ADMIN	1673714	11/19/2013	.45	11/13	PD
						700.45	*	
100-515132-220	ADMIN - UTILITIES							
3330	WE ENERGIES		5843-033-004 300 N Pine Street (split)	58430330041113	11/19/2013	505.95	11/13	PD
Total ADMINISTRATOR						1,206.40		
100-515141-153	FINANCE - EMPLOYEE BENEFITS							
5090	EMPLOYEE BENEFITS CORPORATIO		EBC FINANCE	1673714	11/19/2013	.20	11/13	PD
100-515141-220	FINANCE - UTILITY SERVICES							
3330	WE ENERGIES		5843-033-004 300 N Pine Street (split)	58430330041113	11/19/2013	260.64	11/13	PD
Total FINANCE						260.84		
100-525211-153	POLICE - EMP BENEFITS COOP							
5090	EMPLOYEE BENEFITS CORPORATIO		EBC POLICE	1673714	11/19/2013	10.50	11/13	PD
Total POLICE DEPT.						10.50		
100-525220-153	FIRE - EMPLOYEE BENEFITS							
5090	EMPLOYEE BENEFITS CORPORATIO		EBC FIRE	1673714	11/19/2013	4.00	11/13	PD
100-525220-220	FIRE - UTILITY SERVICES							
3330	WE ENERGIES		8403-026-057 Fire Dept 165 Washingto	84030260571113	11/14/2013	1,008.57	11/13	PD
100-525220-520	FIRE - PROPERTY, LIABILITY INS							
1931	MAY'S INS. AGENCY		MAYS INS 3-YR ACCIDENT POLICY	46965	10/01/2013	2,337.77	11/13	PD
Total FIRE DEPT.						3,350.34		
100-525231-330	BLDG INSP - TRAVEL							
6981	INTERNATIONAL CODE COUNCIL		INTERNATIONAL CODE MEMBER DUI	2970739	11/21/2013	125.00	11/13	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total BUILDING INSP.						125.00		
100-535321-153	STREETS - EMPLOYEE BENEFITS							
5090	EMPLOYEE BENEFITS CORPORATIO	EBC STREET		1673714	11/19/2013	6.00	11/13	PD
100-535321-225	STREETS - TELEPHONE							
4485	TDS TELECOM	TDS DPW 262-539-3770		262-539-3770 11/13	11/19/2013	76.37	11/13	PD
100-535321-261	STREETS - LIGHTING							
3330	WE ENERGIES	0455-414-409 Traffic Lights		04554144091113	11/12/2013	228.23	11/13	PD
3330	WE ENERGIES	0838-352-542 Parking Lot Lighting		08383525421113	11/17/2013	35.30	11/13	PD
3330	WE ENERGIES	0850-628-152 N Pine & Jefferson		08506281521113	11/17/2013	235.26	11/13	PD
3330	WE ENERGIES	4404-149-064 300 N Main Street		44041490641113	11/12/2013	67.20	11/13	PD
3330	WE ENERGIES	5043-084-318 200 Amanda Street		50430843181113	11/15/2013	23.33	11/13	PD
3330	WE ENERGIES	5465-979-181 McHenry & Gardner		54659791811113	11/14/2013	68.03	11/13	PD
3330	WE ENERGIES	6438-309-692 Traffic Signal		64383096921113	11/06/2013	117.20	11/13	PD
3330	WE ENERGIES	6893-002-943 700 Black Hawk Dr Sign		68930029431113	11/17/2013	9.58	11/13	PD
						784.13	*	
Total STREET ADMINISTRATION						866.50		
100-555551-153	PARKS - EMPLOYEE BENEFITS							
5090	EMPLOYEE BENEFITS CORPORATIO	EBC PARK		1673714	11/19/2013	2.00	11/13	PD
100-555551-225	PARKS - TELEPHONE							
4485	TDS TELECOM	TDS DPW 262-539-3770		262-539-3770 11/13	11/19/2013	38.18	11/13	PD
Total PARKS						40.18		
Total GENERAL FUND						16,640.76		
251-555511-153	EMPLOYEE BENEFITS							
5090	EMPLOYEE BENEFITS CORPORATIO	EBC LIBRARY		1673714	11/19/2013	20.75	11/13	PD
251-555511-327	MATERIALS							
8524	McDANIEL, PATRICIA	Cookbook		102213	10/22/2013	22.00	11/13	PD
Total FUND EXPENSES						42.75		
Total LIBRARY OPERATIONS FUND						42.75		
501-514900-000	ADMINISTRATIVE EXPENSES							
1558	AUXIANT	switching reinsurance carriers - deposit		111113	11/11/2013	21,846.98	11/13	PD

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period	
Total ADMINISTRATIVE						21,846.98		
Total SELF INSURANCE FUND						21,846.98		
621-575740-153	EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EBC WWTP	1673714	11/19/2013	5.20	11/13	PD
621-575740-220	WWTP-ELECTRIC							
	3330	WE ENERGIES	0469-455-267 Highway 11 E State St	04694552671113	11/12/2013	107.77	11/13	PD
	3330	WE ENERGIES	3602-583-285 4302 Lake St Electric	36025832851113	11/13/2013	32.27	11/13	PD
						140.04	*	
621-575740-310	OFFICE SUPPLIES, POSTAGE							
	2360	PETTY CASH WWTP	PETTY CASH WWTP - POST OFFICE	NOV2013	11/22/2013	138.11	11/13	PD
	5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE WWTP	702658601	11/13 11/20/2013	109.95	11/13	PD
						248.06	*	
Total WASTEWATER FUND EXPENSES						393.30		
Total WASTEWATER OPERATIONS FUND						393.30		
622-509210-000	OFFICE SUPPLY							
	4485	TDS TELECOM	TDS DPW 262-539-3770	262-539-3770 11/13	11/19/2013	76.37	11/13	PD
Total 622-509210						76.37		
622-509260-153	EMPLOYEE BENEFITS							
	5090	EMPLOYEE BENEFITS CORPORATIO	EBC WATER	1673714	11/19/2013	6.90	11/13	PD
Total 622-509260						6.90		
Total WATER UTILITY FUND						83.27		
623-575740-225	TELEPHONE							
	4655	PACIFIC TELEMAGEMENT SERVIC	PTS - AIRPORT PAYPHONE	590178	11/13/2013	78.00	11/13	PD
Total 623-575740						78.00		
Total AIRPORT FUND						78.00		

875-232000 MUNICIPAL COURT DEP

521	PACEY, ADAM	refund for overpayment due to amended	P056231-0	11/18/2013	25.20	11/13	PD
Total MUNICIPAL COURT FUND					25.20		
Grand Total:					39,110.26		

Dated: _____

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GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-515111-399	CITY COUNCIL - PUBLICATION						
	2790	SOUTHERN LAKES NEWSPAPERS LI	STANDARD PRESS MINUTES	141402	11/14/2013	75.43	12/13
	Total CITY COUNCIL					75.43	
100-515121-243	MUNI COURT - SERVICE CONTRACTS						
	1584	JAMES IMAGING SYSTEMS, INC.	Muni Toshiba ES550	510940	11/15/2013	17.56	12/13
100-515121-344	MUNI COURT - JANITOR SUPPLIES						
	1140	ELKHORN CHEMICAL & PACKAGING	Muni Janitor Supplies	541182	11/08/2013	12.93	11/13
	Total MUNICIPAL COURT					30.49	
100-515132-248	REPAIRS & MAINT BUILDING						
	5720	BURLINGTON GLASS, INC.	BURLINGTON GLASS DOOR REPAIR	157653	11/09/2013	243.00	12/13
100-515132-310	ADMIN - OFF SUPP-POSTAGE						
	2470	QUILL CORPORATION	QUILL Admin supplies	7232176	11/14/2013	49.67	12/13
100-515132-344	ADMIN - JANITOR SUPPLIES						
	1140	ELKHORN CHEMICAL & PACKAGING	Admin Janitor Supplies	541182	11/08/2013	152.52	11/13
100-515132-399	ADMIN - SUNDRY EXPENSES						
	2590	REINEMANS, INC.	City Hall Flag	40628	11/25/2013	27.99	12/13
100-515132-505	Admin - Legal Fees						
	3035	VONBRIESEN & ROPER, S.C.	Von Briesen & Roper - Personnel	8899	11/07/2013	241.81	12/13
	Total ADMINISTRATOR					714.99	
100-515141-248	FINANCE - REP AND MAINT BLDG						
	1951	MENARDS	bldg material for storage closet	37519	11/13/2013	279.57	12/13
	1951	MENARDS	bldg material for storage closet	37569	11/14/2013	110.24	12/13
	1951	MENARDS	bldg material for storage closet	37580	11/14/2013	144.78	12/13
	1951	MENARDS	bldg material for storage closet	37680	11/15/2013	204.15	12/13
	1951	MENARDS	bldg material for storage closet	38015	11/19/2013	19.98	12/13
	5720	BURLINGTON GLASS, INC.	BURLINGTON GLASS DOOR REPAIR	157653	11/09/2013	821.90	12/13
						1,580.62	*
100-515141-310	FINANCE - OFFICE SUPP/POSTAGE						
	2470	QUILL CORPORATION	QUILL - Finance Office Supplies	7289203	11/14/2013	9.40	12/13
100-515141-344	FINANCE - JANITOR SUPPLIES						
	1140	ELKHORN CHEMICAL & PACKAGING	Finance Janitor Supplies	541182	11/08/2013	80.14	11/13
	1140	ELKHORN CHEMICAL & PACKAGING	Clerk Janitor Supplies	541182	11/08/2013	12.92	11/13
						93.06	*
100-515141-533	FINANCE - COPY MACHINE RENTAL						
	1584	JAMES IMAGING SYSTEMS, INC.	Fin Toshiba ES550	510940	11/15/2013	52.70	12/13
	Total FINANCE					1,735.78	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
100-525211-310	POLICE - OFF SUPP-POSTAGE						
	5906	MINUTEMAN PRESS OF BURLINGTON	Minuteman - Business Cards	18645	11/13/2013	57.50	12/13
Total POLICE DEPT.						57.50	
100-525220-159	FIRE - CLOTHING ALLOWANCE						
	1374	WHISTLING PETE	EMBROIDERY	4734	11/08/2013	100.00	12/13
100-525220-211	FIRE - PHYSICALS						
	4154	AURORA HEALTH CARE	Acct #600003825 - Szentes, Joshua	471555	10/11/2013	128.00	12/13
	4154	AURORA HEALTH CARE	Acct #600003825 - Schneider, Haley	471555	10/11/2013	128.00	12/13
						256.00	*
100-525220-242	FIRE - REPAIR & MAINT VEHICLES						
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER FIRE DEPT PA	254719	11/21/2013	21.50	12/13
100-525220-244	FIRE - REPAIR MAINT EQUIPMENT						
	1466	CPR SAVERS AND FIRST AID	Medtronic/Physio-Control LIFEPAK	66620A	11/05/2013	750.00	12/13
	1579	JEFFERSON FIRE & SAFETY	Mustang Ice Commander Rescue Suit	201528	11/12/2013	751.67	11/13
	5477	BUMPER TO BUMPER	BUMPER TO BUMPER FIRE DEPT	254158	11/11/2013	3.99	12/13
						1,505.66	*
100-525220-248	FIRE - REPAIR MAINT BLDGS						
	1951	MENARDS	MENARDS FIRE	37514	11/13/2013	15.96	12/13
100-525220-293	FIRE - FIRE PREVENTION						
	1951	MENARDS	MENARDS FIRE DEPT SUPPLIES	37856	11/17/2013	24.75	12/13
100-525220-298	FIRE- CONTRACT SERVICES						
	5128	TRANS UNION LLC	TRANS UNION LLC FIRE	10316790	10/28/2013	8.74	12/13
100-525220-389	FIRE - PROTECTIVE CLOTHING						
	1579	JEFFERSON FIRE & SAFETY	HONEYWELL COAT & PANTS	201356	10/31/2013	1,643.70	11/13
	1579	JEFFERSON FIRE & SAFETY	BLK DIA RUBBER FF BOOTS	201544	11/12/2013	136.89	11/13
						1,780.59	*
Total FIRE DEPT.						3,713.20	
100-535321-157	Inservice Training						
	5660	UNIVERSITY OF WISCONSIN	Profram Fee - Winter Road Maintenance	296749	10/02/2013	160.00	12/13
100-535321-159	STREETS - CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO DPW - STREETS	IMIL747631	11/13/2013	95.78	12/13
	117	ALSCO	ALSCO DPW - STREETS	IMIL750179	11/20/2013	64.52	12/13
	2835	SUPPLY CORP., THE	Supply Corp - Dpw Supplies	0057897-IN	11/13/2013	114.50	12/13
						274.80	*
100-535321-220	STREETS - UTILITIES						
	670	BURLINGTON WATER DEPT.	Kings Court cul-de-sac Hydrant Meter	11305	11/06/2013	256.53	12/13
100-535321-242	STREETS - REP MAINT VEHICLES						
	2300	OTTER SALES & SERVICE, INC.	OTTER SALES DPW PARTS	P140959	11/19/2013	30.50	12/13
100-535321-244	STREETS - REP MAINT EQUIPMENT						
	2008	MILLER-BRADFORD & RISBERG INC.	MILLER-BRADFORD DPW PARTS	IB62316	11/19/2013	498.76	12/13
	2770	STAN'S GLASS SERVICE, LLC	install w/s	65803	11/18/2013	170.00	12/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						668.76	*
100-535321-248	STREETS REP & MAINT BLDG						
	117	ALSCO	ALSCO DPW - Water, Streets & Park	IMIL750180	11/20/2013	40.16	12/13
100-535321-298	STREETS - CONTRACT SERVICES						
	1291	DP ELECTRONIC RECYCLING	DP Electronic Recycling	863	11/15/2013	43.50	11/13
	5164	DONERITE JANITORIAL SERV INC.	DONE RITE DECEMBER CLEANING D	2475	11/19/2013	336.00	11/13
	8551	Southport Heating, Plumbing &	HVAC Service at DPW	309940	06/11/2013	35.64	12/13
						415.14	*
100-535321-310	STREETS - OFF SUPP/POSTAGE						
	3614	MASTERGRAPHICS INC.	ink cartridge	INV89611	11/06/2013	192.04	11/13
	5906	MINUTEMAN PRESS OF BURLINGTON	Minuteman - Business Cards	18645	11/13/2013	57.50	12/13
						249.54	*
100-535321-350	STREETS - REP MAINT SUPPLIES						
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1119368	10/23/2013	34.40	11/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1119473	10/24/2013	596.52	11/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1119658	10/24/2013	9.73	11/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1120541	11/02/2013	139.23	12/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY SERVICE DPW STOCK	1121203	11/08/2013	6.93	11/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1121682	11/13/2013	196.42	11/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1122150	11/18/2013	66.10	11/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1122175	11/18/2013	18.02	12/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1122378	11/19/2013	7.86	11/13
	1457	HUMPHREY SERVICE & PARTS, INC.	HUMPHREY DPW STOCK	1122451	11/20/2013	39.66	11/13
	2060	MOTOR PARTS COMPANY, LLC.	Motor Parts - shop use	232287	11/15/2013	30.28	12/13
	2590	REINEMANS, INC.	REINEMANS DPW MISC HARDWARE	40219	11/19/2013	31.52	12/13
	2590	REINEMANS, INC.	REINEMANS DPW CREDIT	40230	11/19/2013	18.49	12/13
	5043	IBD, LLC	IBD- Streets	110129449	11/12/2013	112.95	11/13
						1,271.13	*
Total STREET ADMINISTRATION						3,366.56	
100-555551-159	PARKS - CLOTHING						
	117	ALSCO	ALSCO DPW - PARKS	IMIL747631	11/13/2013	30.00	12/13
	117	ALSCO	ALSCO DPW - PARKS	IMIL750179	11/20/2013	30.00	12/13
						60.00	*
100-555551-220	PARKS - UTILITIES						
	670	BURLINGTON WATER DEPT.	Bushnell Park Hydrant Meter	111304	11/06/2013	520.50	12/13
	2534	RACINE CO PUBLIC WORKS	RACINE CO PUBLIC WORKS LIGHTS	112113	11/21/2013	1,843.41	12/13
						2,363.91	*
100-555551-244	PARKS - REPAIR MAINT EQUIPMENT						
	1457	HUMPHREY SERVICE & PARTS, INC.	Unit 608 - Parts	1120744	11/05/2013	329.77	12/13
	2060	MOTOR PARTS COMPANY, LLC.	Motor Parts - Leaf Unit	232122	11/11/2013	7.24	12/13
	2060	MOTOR PARTS COMPANY, LLC.	Motor Parts - Leaf Unit	232162	11/12/2013	48.14	12/13
	5464	PROVEN POWER INC	PROVEN POWER DPW UNIT 600	02-103015	11/13/2013	163.58	12/13
	5464	PROVEN POWER INC	PROVEN POWER DPW UNIT 600	02-103072	11/14/2013	506.94	12/13
	5464	PROVEN POWER INC	PROVEN POWER DPW UNIT 600	02-103170	11/14/2013	143.66	12/13
	7406	OTTO PAAP CO, INC	Parts for Billy Goat Leaf Unit	89171	11/11/2013	8.97	12/13
	7406	OTTO PAAP CO, INC	Repairs for Billy Goat Leaf Unit	89207	11/12/2013	149.97	12/13
						1,358.27	*
100-555551-248	PARKS - REPAIR MAINT BLDGS						
	117	ALSCO	ALSCO DPW - Water, Streets & Park	IMIL750180	11/20/2013	20.07	12/13
100-555551-265	PARKS - FESTIVAL EXPENSES						
	3635	RICHTER'S MARKETPLACE	Festival Supplies	091613CH	09/16/2013	139.33	12/13
100-555551-298	PARKS - OUTSIDE SERVICES						

2304	WACHTEL TREE SCIENCE	Consulting Account # 22324.0	174703	11/08/2013	3,100.00	12/13
2330	PATS SERVICES, INC	CITY OF BURLINGTON RIVERSIDE P/	A-94542	11/08/2013	160.00	12/13
2330	PATS SERVICES, INC	CITY OF BURLINGTON COMPOST SIT	A-94551	11/08/2013	80.00	12/13
2330	PATS SERVICES, INC	CITY OF BURLINGTON DEVOR PARK	A-94553	11/08/2013	4.67	12/13
2330	PATS SERVICES, INC	CITY OF BURLINGTON DOG PARK	A-94736	11/15/2013	80.00	12/13
2790	SOUTHERN LAKES NEWSPAPERS LI	Public Works Laborer	136320	10/02/2013	440.00	12/13
3070	WANASEK CORPORATION	pulverized topsoil	3099	11/13/2013	145.00	12/13
5164	DONERITE JANITORIAL SERV INC.	DONE RITE DECEMBER CLEANING D	2475	11/19/2013	168.00	11/13
8551	Southport Heating, Plumbing &	HVAC Service at DPW	309940	06/11/2013	17.82	12/13
					4,195.49	*
Total PARKS					8,137.07	
100-565641-298	PLAN COMM - CONTRACT SVCS					
4217	KAPUR & ASSOCIATES, INC.	Kapur 12.0297.01 Glen at Stonegate 20	81161	11/18/2013	51.50	11/13
4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0056.01 Bear Riverwalk Plan f	81163	11/18/2013	51.50	11/13
4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0291.01 Scherrer_Spring_Broi	81168	11/18/2013	309.00	11/13
					412.00	*
Total PLANNING COMMISSION					412.00	
100-575710-299	GARBAGE- CNTRCT SVCS LANDFILL					
4217	KAPUR & ASSOCIATES, INC.	Kapur 13.0090.01 Burlington Landfill 20	81127	11/13/2013	4,667.17	11/13
Total GARBAGE COLLECTION					4,667.17	
Total GENERAL FUND					22,910.19	
251-555511-225	TELEPHONE					
5934	TIME WARNER CABLE-MILW	TIME WARNER CABLE LIBRARY	1113TWC	01/22/2013	73.52	12/13
251-555511-242	REPAIR, MAINTENANCE EQUIPMENT					
4995	NAVANT, INC	Naviant Microfilm Maint.	1113NAV	11/22/2013	850.00	12/13
251-555511-247	REPAIR, MAINTENANCE BUILDING					
1140	ELKHORN CHEMICAL & PACKAGING	ELKHORN CHEM LIBRARY	541183	11/22/2013	702.27	12/13
2590	REINEMANS, INC.	Reinemans - Library	39568	11/22/2013	61.07	12/13
					763.34	*
251-555511-310	OFFICE SUPPLIES, POSTAGE					
1010	DEMCO	DEMCO LIBRARY SUPPLIES	5131078	11/22/2013	6.01	12/13
1010	DEMCO	DEMCO LIBRARY TECH SERVICE SU	5137352	11/22/2013	583.36	12/13
1718	LAKESHORE LIBRARY SYSTEM	LAKESHORE LIBRARY BAGS	1433B	11/22/2013	372.00	12/13
3635	RICHTER'S MARKETPLACE	Richter's - Supplies	00258	11/22/2013	45.84	12/13
4026	BALDWIN COOKE COMPANY	Baldwin Cooke - calendars	3459061	11/22/2013	148.67	12/13
5906	MINUTEMAN PRESS OF BURLINGTON	Minuteman - name tag & labels	18557	11/22/2013	157.17	12/13
7679	STAPLES ADVANTAGE	STAPLES LIBRARY SUPPLIES	8027642752	01/22/2013	104.17	12/13
					1,417.22	*
251-555511-312	COMPUTER SUPPLIES					
1718	LAKESHORE LIBRARY SYSTEM	COMPUTER TECH SERVICE	1433	11/22/2013	286.50	12/13
251-555511-327	MATERIALS					
300	BAKER & TAYLOR	BAKER & TAYLOR ONLINE	146N55347M	11/22/2013	635.00	12/13
300	BAKER & TAYLOR	BAKER & TAYLOR LIBRARY MATERIA	2028731189	11/22/2013	2,334.53	12/13
302	BAKER & TAYLOR CONT. SERVICE	BAKER & TAYLOR, CONTINUATION, L	5012817111	11/22/2013	335.82	12/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
	1413	BELOIT PUBLIC LIBRARY	MUSIC CD REPLACEMENT	1113BEL	11/22/2013	18.98	12/13
	1430	STATE BY STATE GARDENING	3 YR SUBSCRIPTION RENEWAL	1113WG	11/22/2013	44.95	12/13
	2714	SENTIMENTAL PRODUCTIONS	VIDEO MAGAZINE	1113SR	11/22/2013	120.00	12/13
	2790	SOUTHERN LAKES NEWSPAPERS LI	LIBRARY 2 YR SUBSCRIPTION RENE'	1113SLN	11/22/2013	130.00	12/13
	3127	WEST PAYMENT CENTER	REFERENCE MATERIALS	828206299	10/04/2013	228.00	12/13
	3529	RECORDED BOOKS LLC	AUDIOBOOKS	74831211	11/22/2013	396.79	12/13
	4072	MICROMARKETING ASSOCIATES	MICROMARKETING LIBRARY MATERI	501998	11/22/2013	293.36	12/13
	5630	AMAZON.COM/GE MONEY	AMAZON LIBRARY JUVENILE MATER	1113AMAZ	11/22/2013	15.75	12/13
	7607	MIDWEST TAPE, LLC	MIDWEST TAPE LIBRARY DVD'S & CI	91265431	11/22/2013	1,018.52	12/13
	7682	TASTE OF HOME	TASTE OF HOME COOKBOOKS	11137OH	11/22/2013	54.61	12/13
	7754	CENGAGE LEARNING	Library Large Print Materials	50708784	11/22/2013	223.41	12/13
	8185	KNOWBUDDY	Knowbuddy Library juvenile materials	0137283	11/22/2013	228.81	12/13
						6,078.53	*
Total FUND EXPENSES						9,469.11	
Total LIBRARY OPERATIONS FUND						9,469.11	
463-535333-393	Railroad Crossings						
	1421	BLACK DIAMOND GROUP, INC	2013 Burlington Streets Project	PYMT # 4	11/22/2013	55,909.80	12/13
Total REMOVAL OF SNOW						55,909.80	
Total 1992 TIF #3 FUND						55,909.80	
470-515100-801	2012 3.19M 2 Yr Street Project						
	1421	BLACK DIAMOND GROUP, INC	2013 Burlington Streets Project	PYMT # 4	11/22/2013	113,488.91	12/13
	3070	WANASEK CORPORATION	Washington Street Improvements	13-456-03	11/22/2013	3,854.61	12/13
						117,343.52	*
Total 470-515100						117,343.52	
470-525220-800	FD Parking Lot/Washngton St						
	3070	WANASEK CORPORATION	Washington Street Improvements	13-456-03	11/22/2013	17,154.03	12/13
Total 470-525220						17,154.03	
Total CAPITAL PROJ - INFRASTRUCTURE						134,497.55	
501-514900-000	ADMINISTRATIVE EXPENSES						
	8222	LABYRINTH HEALTHCARE GROUP	Monthly fee for Advocacy Serv	19441	11/20/2013	153.40	11/13
Total ADMINISTRATIVE						153.40	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total SELF INSURANCE FUND						153.40	
621-575740-159	CLOTHING ALLOWANCE						
	117	ALSCO	ALSCO WWTP	IMIL742374	10/30/2013	125.29	12/13
	117	ALSCO	ALSCO WWTP	IMIL745075	11/06/2013	78.74	12/13
	117	ALSCO	ALSCO WWTP	IMIL747633	11/13/2013	123.37	12/13
						327.40	*
621-575740-240	FUEL, OIL AND LUBRICANTS						
	2000	MIKE'S REPAIR SERVICE	Mike's Repair WWTP Tanker # 72	23559	10/31/2013	150.00	12/13
	2060	MOTOR PARTS COMPANY, LLC.	WWTP Parts for #73	231678	10/29/2013	31.90	12/13
						181.90	*
621-575740-242	REPAIR, MAINTENANCE VEHICLES						
	1820	LOIS TIRE SHOP, INC.	tire repair 1999 Chevy TRK # 72 Tanker	335033	10/30/2013	1,755.44	11/13
	2000	MIKE'S REPAIR SERVICE	Mike's Repair WWTP Tanker # 72	23559	10/31/2013	510.00	12/13
	2060	MOTOR PARTS COMPANY, LLC.	WWTP Parts for #73	231678	10/29/2013	6.62	12/13
						2,272.06	*
621-575740-244	REPAIRS, MAINT EQUIPMENT						
	117	ALSCO	ALSCO WWTP	IMIL742374	10/30/2013	7.30	12/13
	117	ALSCO	ALSCO WWTP	IMIL742375	10/30/2013	92.41	12/13
	117	ALSCO	ALSCO WWTP	IMIL745075	11/06/2013	7.30	12/13
	117	ALSCO	ALSCO WWTP	IMIL747633	11/13/2013	7.30	12/13
	117	ALSCO	ALSCO WWTP	IMIL747634	11/13/2013	92.41	12/13
	1951	MENARDS	interior lighting supplies	36465	10/31/2013	321.09	12/13
						527.81	*
621-575740-248	PLANT OPERATION						
	1160	ENERGENECS, INC.	Screen Bags	0027240-IN	10/28/2013	440.81	11/13
	4003	WATERFORD OIL COMPANY, INC.	WATERFORD OIL WWTP DIESEL FUEL	260034	10/31/2013	804.30	12/13
						1,245.11	*
621-575740-249	LABORATORY						
	117	ALSCO	ALSCO WWTP	IMIL742374	10/30/2013	4.57	12/13
	117	ALSCO	ALSCO WWTP	IMIL742375	10/30/2013	53.89	12/13
	117	ALSCO	ALSCO WWTP	IMIL745075	11/06/2013	4.57	12/13
	117	ALSCO	ALSCO WWTP	IMIL747633	11/13/2013	4.57	12/13
	117	ALSCO	ALSCO WWTP	IMIL747634	11/13/2013	53.89	12/13
	936	CULLIGAN OF BURLINGTON	CULLIGAN M9 MIXED BED 9" SERVICE	500X01256706	10/31/2013	222.25	12/13
	2180	NCL OF WISCONSIN, INC	NCL OF WISCONSIN WWTP CHEMIC/	3295649	10/31/2013	1,512.11	12/13
	2180	NCL OF WISCONSIN, INC	NCL OF WISCONSIN WWTP CHEMIC/	329792	11/06/2013	872.09	12/13
	2799	WI STATE LABORATORY OF HYGIENE	WWTP Proficient Testing for SL #5028	10581	11/10/2013	477.00	12/13
						3,204.94	*
621-575740-298	CONTRACT SERVICE						
	2730	SIMPLEX GRINNELL LP	Simplex Grinnell WWTP Lightning Damage	69506352	10/30/2013	5,262.72	12/13
621-575740-310	OFFICE SUPPLIES, POSTAGE						
	4211	FEDEX	FEDEX-WWTP	2-456-65427	11/06/2013	23.07	11/13
	5906	MINUTEMAN PRESS OF BURLINGTON	Minuteman - Business Cards	18645	11/13/2013	28.75	12/13
	8696	CANON SOLUTIONS AMERICA, INC	Copier - WWTP Serial FRU35325	4011200794	11/01/2013	39.00	12/13
						90.82	*
621-575740-359	SANITARY SEWER REPAIR, MAINT						
	3730	DIGGERS HOTLINE, INC	Diggers Hotline WWTP	131 0 42701	10/31/2013	106.14	12/13
621-575740-374	SAFETY						
	4154	AURORA HEALTH CARE	Acct #600003828 - Harjes, Glenn	1113082	09/23/2013	108.00	12/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total WASTEWATER FUND EXPENSES						13,326.90	
Total WASTEWATER OPERATIONS FUND						13,326.90	
622-501070-000	WORK IN PROGRESS						
	1421	BLACK DIAMOND GROUP, INC	2013 Burlington Streets Project	PYMT # 4	11/22/2013	4,881.05	12/13
Total 622-501070						4,881.05	
622-506230-000	SUPPLIES						
	2973	USABlueBook	USA BLUEBOOK WATER DEPT	188428	10/29/2013	228.29	12/13
	2973	USABlueBook	USA BLUEBOOK WATER DEPT SUPP	194131	11/05/2013	412.30	12/13
						640.59	*
Total 622-506230						640.59	
622-506250-000	MAINTENANCE-SUPPLIES						
	2723	SHERWIN-WILLIAMS	Paint for Well 11	6345-7	11/01/2013	240.68	12/13
Total 622-506250						240.68	
622-506410-000	SUPPLIES						
	2590	REINEMANS, INC.	REINEMANS WATER DEPT	38464	10/25/2013	11.04	12/13
	2590	REINEMANS, INC.	REINEMANS WATER DEPT	38833	10/31/2013	23.81	12/13
						34.85	*
Total 622-506410						34.85	
622-506510-000	MAINS, WATER BREAKS-SUPPLIES						
	3730	DIGGERS HOTLINE, INC	Diggers Hotline Water	131 0 42701	10/31/2013	106.14	12/13
	5721	HD SUPPLY WATERWORKS, LTD.	HD Hyd Maint	B664125	10/24/2013	62.04	11/13
						168.18	*
Total 622-506510						168.18	
622-506520-000	SERVICE-SUPPLIES						
	5721	HD SUPPLY WATERWORKS, LTD.	HD maint. serv	B686427	11/05/2013	1,087.88	11/13
Total 622-506520						1,087.88	
622-509030-000	OFFICE SUPPLIES						
	117	ALSCO	ALSCO WATER DEPT	IMIL742373	10/30/2013	27.47	12/13
	117	ALSCO	ALSCO WATER DEPT	IMIL745074	11/06/2013	27.47	12/13
	117	ALSCO	ALSCO WATER DEPT	IMIL747632	11/13/2013	27.47	12/13

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
						82.41	*
Total 622-509030						82.41	
622-509210-000	OFFICE SUPPLY						
	2693 SCHWAAB, INC.	SCHWAAB WATER DEPARTMENT		D39619	11/06/2013	46.98	12/13
	5906 MINUTEMAN PRESS OF BURLINGTON	Minuteman - Business Cards		18645	11/13/2013	28.75	12/13
						75.73	*
Total 622-509210						75.73	
622-509230-000	OUTSIDE SERVICES						
	7120 STARNET TECHNOLOGIES	Starnet - service work		12371	10/31/2013	1,266.59	12/13
	7120 STARNET TECHNOLOGIES	replace SCADA due to lightning damage		12378	11/13/2013	4,317.00	12/13
						5,583.59	*
Total 622-509230						5,583.59	
622-509330-000	TRANSPORTATION-SUPPLIES						
	2354 PERFORMANCE TIRE & AUTO	Repairs for 2002 GMC - Sierra 2500 HD		105753	10/25/2013	396.60	12/13
Total 622-509330						396.60	
622-509350-000	GENERAL PLANT-SUPPLIES						
	117 ALSCO	ALSCO DPW - Water, Streets & Park		IMIL750180	11/20/2013	40.16	12/13
	2590 REINEMANS, INC.	REINEMANS WATER DEPT SUPPLIES		39796	11/13/2013	29.17	12/13
	2590 REINEMANS, INC.	REINEMANS WATER DEPT SUPPLIES		39852	11/14/2013	10.79	12/13
	5164 DONERITE JANITORIAL SERV INC.	DONE RITE DECEMBER CLEANING D		2475	11/19/2013	336.00	11/13
	8551 Southport Heating, Plumbing &	HVAC Service at DPW		309940	06/11/2013	35.64	12/13
						451.76	*
Total 622-509350						451.76	
Total WATER UTILITY FUND						13,643.32	
623-575740-298	CONTRACT SERVICES						
	6280 BURLINGTON DEVELOPMENT GROU	Reimbursable Outside Service - Cleanin		DEC2013	11/15/2013	350.00	12/13
	6280 BURLINGTON DEVELOPMENT GROU	TIME WARNER		DEC2013	11/15/2013	55.00	12/13
						405.00	*
623-575740-310	OPERATING SUPPLIES						
	6280 BURLINGTON DEVELOPMENT GROU	Hangar Supply - AVFMATS Invoice #101		030754	11/12/2013	111.50	12/13
623-575740-450	RENT						
	6280 BURLINGTON DEVELOPMENT GROU	BURLINGTON DEVELOPMENT GROU		DEC2013	11/15/2013	865.00	12/13
Total 623-575740						1,381.50	

GL Acct No	Vendor	Vendor Name	Description	Invoice No	Inv Date	Amount	Period
Total AIRPORT FUND						1,381.50	
Grand Total:						251,291.77	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Emp No	Name	21-01 MISC REIMB Emp Amt	22-00 MOVING EXP Emp Amt	-00 Emp Amt	23-01 MILEAGE Emp Amt	23-02 MEALS Emp Amt	23-03 OTHER TRAV Emp Amt	Total Amounts
100041362	RICE, WILLIAM T.	.00	.00	.00	.00	10.00	.00	10.00
100041398	WANGNOSS, BRYAN F.	.00	.00	.00	.00	10.00	.00	10.00
100041420	BAUMHARDT, MATTHEW R	.00	.00	.00	.00	20.00	.00	20.00
100051163	MINER, WESLEY W.	1,800.00	.00	.00	.00	.00	.00	1,800.00
100081122	FALK, GAYLE A	.00	.00	.00	.00	10.00	.00	10.00
100081162	MCCARTHY, TAMARA A.	.00	.00	.00	93.25	10.00	.00	103.25
Grand Totals:	6 Employees	1,800.00	.00	.00	93.25	60.00	.00	1,953.25



CITY OF BURLINGTON

City Clerk

300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 – (262) 763-3474 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 10	Date: December 3, 2013
Submitted By: Diahn Halbach, City Clerk	Subject: Licenses & Permits

OPERATOR'S LICENSES RECOMMENDED FOR APPROVAL

Kelly Grant Andrews
Ted P. Danes
Lacey Weyland
Justin Howard Novak

SPECIAL EVENTS PERMIT – NONE

Organization:
Event:
Date of Event:
Time of Event:
Event Location:

Financial Remarks:

Applicants are charged a fee of which a portion funds the background checks performed by the Police Department. Business license fees are calculated on a case by case basis depending on the type of license applied for.

Executive Action:

Staff recommends the Common Council accept the presented licenses at the December 3, 2013 Common Council meeting.



CITY OF BURLINGTON

Department of Public Works

Streets, Parks, Water, and Waste Water Divisions
2200 S. Pine St., Burlington, WI, 53105
(262) 539-3770 – (262) 539-3773 fax
www.burlington-wi.gov

Common Council Agenda Item Number: 13A	Date: December 3, 2013
Submitted By: Craig Workman Director of Public Works	Subject: Resolution 4641(31) approving Contract Change Order Number One with the Wanasek Corp. for the Washington Street Improvement Project in the amount of \$19,503.01.

Details:

As detailed in the attached Change Order, it was determined that additional work was required for the Washington Street Improvement project as follows: four additional items were added to the contract including, a credit for material change to the specified trench drains in the Fire Dept. garage area, replacement of existing deteriorated angle irons at the garage door thresholds, addition of landscape stone, and removal of existing pavement marking for relocation of the new centerline on Washington St. In addition, this Change Order reflects the final quantities for the project.

Staff recommends approval of this resolution.

Options & Alternatives:

The Council could choose to deny Change Order No. 1, however, the project has been completed and these prices represent the negotiated values of work already performed. The final quantities also need to be approved in order to close out the contract.

Financial Remarks:

This Change Order will result in an increase of \$19,503.01 to the contract. This includes \$6,375.23 in Fire Dept. funds and \$13,127.78 in Street Funds.

Executive Action:

This item was discussed or discussion at the November 19, 2013 Committee of the Whole meeting and is scheduled for the December 3, 2013 Common Council meeting for consideration.

**A RESOLUTION APPROVING CONTRACT CHANGE ORDER NUMBER ONE WITH THE
WANASEK CORPORATION FOR THE WASHINGTON STREET IMPROVEMENTS PROJECT
FOR AN INCREASE OF \$19,503.01.**

WHEREAS, Resolution 4622(12) approved the award of the bid to The Wanasek Corporation, for the Washington Street Improvements Project for \$204,229.55; and

WHEREAS, the City of Burlington entered into a contract with The Wanasek Corporation for said improvements on July 2, 2013; and

WHEREAS, it was determined that additional work was required for the Washington Street Improvement project as follows: four additional items were added to the contract including, a credit for material change to the specified trench drains in the Fire Dept. garage area, replacement of existing deteriorated angle irons at the garage door thresholds, addition of landscape stone, and removal of existing pavement marking for relocation of the new centerline on Washington St., for a total Contract Change Order No. One in the amount of \$19,503.01, a copy is attached hereto as "Exhibit A" and made a part hereof; and,

WHEREAS, said Change Order No. One for an increase in the contract amount of \$19,503.01 has been recommended for approval by the City Engineer and the Director of Public Works; and,

WHEREAS, the new contract price including Change Order No. One is for the not-to-exceed amount of \$223,732.56.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Burlington that Change Order No. One is hereby approved in the amount of \$19,503.01.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to execute Change Order No. One on behalf of the City.

Introduced: November 19, 2013
Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk

MEMORANDUM TO THE CITY OF BURLINGTON

To: Craig Workman
From: Mike Timmers
Date: November 6, 2013
Re: Contract Change Order for The Wanasek Corp
Washington Street Improvements Project

Attached please find the documentation for Contract Change Order #1 (CCO #1), which describes the additional items in depth. This CCO #1 includes the following:

1. Item #CCO1.01 – Trench Drain Revised System (includes credit for change from original design)
2. Item #CCO1.02 – Angle Iron at Door Thresholds
3. Item #CCO1.03 – Landscape Stone
4. Item #CCO1.04 – Pavement Marking Removal
5. Final Asbuilt Quantity Adjustment

The work on this project is complete and this is a FINAL contract dollar amount. A review of the costs and specifications has been completed. The following is a financial breakdown of CCO #1:

Original Contracted Work Total	\$204,229.55
Change in Contract Amount from CCO #1	<u>\$ 19,503.01</u>
Total including CCO #1	\$223,732.56

Please feel free to contact me if you have any questions.

CONTRACT CHANGE ORDER

Change Order: #1

Name of Project: Washington Street Improvements Project Date: November 6, 2013
OWNER: City of Burlington
CONTRACTOR: The Wanasek Corp
ENGINEER: Kapur & Associates, Inc.

The following changes are hereby made to the Contract Documents: See attached documentation.
Justification: (See attached Justification of Price)

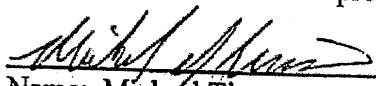
Change to CONTRACT PRICE-	<u>\$ 19,503.01</u>
Original CONTRACT PRICE -	<u>\$ 204,229.55</u>
Current CONTRACT PRICE adjusted by previous CHANGE ORDER -	<u>\$ 204,229.55</u>
The CONTRACT PRICE due to this CHANGE ORDER will be (increased) (decreased) by -	<u>\$ 19,503.01</u>
The new CONTRACT PRICE including this CHANGE ORDER will be -	<u>\$ 223,732.56</u>


Change to CONTRACT TIME:

The CONTRACT TIME will be (increased) (~~decreased~~) by zero calendar days.
The date for completion of work will be _____ Substantial (Date).
_____ Final (Date)

The CONTRACTOR and OWNER hereby agree that the compensation to the CONTRACTOR effected hereby constitutes full settlement of the claims of the CONTRACTOR under this contract arising out of or incident to the changes effected hereby.

This document will become a supplement to the contract and all provisions will apply hereto.

Recommended by the ENGINEER:  Date 11/6/13
Name: Michael Timmers
Title: Construction Manager

Accepted by the CONTRACTOR:  Date 11/6/13
Name: Kevin Bird
Title: Vice President

Approved by the OWNER: _____ Date _____
Name: Mayor Bob Miller
Title: Mayor, City of Burlington

WASHINGTON STREET IMPROVEMENTS PROJECT

Justification of Price for Contract Change Order #1

1. Contract Change Order #1 Additional Items:

Description: Four additional items were added to this contract including a credit for a material change to the specified trench drains (Item #CCO1.01), replacement of existing deteriorated angle irons (Item #CCO1.02), addition of landscape stone (Item #CCO1.03), and removal of existing pavement marking (Item #CCO1.04), as requested by the City of Burlington (Owner).

Item #CCO1.01 – Trench Drain Revised System (includes credit for change from original design)

A Description

This work includes a credit to the original cost and consists of the placement of *ACO Road HighwayDrain Trench Drain System (ACO Polymer Products, Inc., P.O. Box 245, Chardon, OH 44024)*, which replaces the original bid items #SPV.0060.07, *Cast-In-Place Trench Drain* and #SPV.0060.08, *Cast-In-Place Trench Drain with 4-Inch PVC Lateral*, as requested by the Owner. The work includes excavating the area to the necessary depth, protecting the hole for the safety of pedestrians & Fire/Rescue employees, protection of the newly placed item to allow concrete cure time, and the time, labor, & material required to complete the work in accordance with the project specifications and the *Standard Specifications for Highway & Structure Construction in Wisconsin*, current edition, and as hereinafter provided.

B Materials

Materials shall meet or exceed the specifications of contract bid item #SPV.0060.07 & #SPV.0060.08. Trench Drain material shall be of polymer & meet the specifications of *ACO Polymer Products, Inc.* for item *ACO Road HighwayDrain Trench Drain System*.

C Construction

The trench drain installation shall follow the specifications of contract bid item #SPV.0060.07 & #SPV.0060.08 and the manufacturer's specifications. Contractor to saw-cut & remove the existing trench drains and concrete necessary to place the new *ACO Road HighwayDrain Trench Drain System*, per manufacturer's specifications. Contractor to follow manufactures details to install the *HighwayDrain Trench Drain System*.

D Measurement

The *Trench Drain Revised System* item will be measured as a LUMP SUM (LS) for all work acceptably completed. Refer to the spreadsheet below as it pertains to the item.

E Payment

The Owner will pay for measured quantities at the contract unit price, as shown in the spreadsheet below. Work under this item, measured as provided above, shall be full compensation for all excavation, watering, grading, compacting, prepping, concrete pouring, disposal of surplus material, cleanup, restoring worksite, and for all labor, tools, equipment, and all incidentals necessary to complete this item.

Item #CCO1.02 – Angle Irons at Door Threshold's

A Description

This work includes the replacement of deteriorated angle iron material with new stainless steel angle irons at the garage door thresholds of the Rescue Squad two garage doors on the west end of the building, as requested by the Owner. This work was in conjunction with the additional concrete pavement/driveway removal & replacement that was requested by the Owner. The work includes saw-cutting & removing the existing angle iron, prepping the concrete, providing the stainless steel angle iron cut to size, placing angle iron, placing concrete patch around the angle irons, providing protection of the newly placed item to allow concrete cure time, and the time, labor, & material required to complete the work in accordance with the project specifications and the *Standard Specifications for Highway & Structure Construction in Wisconsin*, current edition, and as hereinafter provided.

B Materials

Angle Iron material shall be of the same size as existing material and made of stainless steel.

C Construction

Remove existing angle iron, form & place new stainless steel angle iron, concrete patch around new angle iron.

D Measurement

The *Angle Irons at Door Threshold's* item will be measured as a LUMP SUM (LS) for all work acceptably completed. Refer to the spreadsheet below as it pertains to the item.

E Payment

The Owner will pay for measured quantities at the contract unit price, as shown in the spreadsheet below. Work under this item, measured as provided above, shall be full compensation for all excavation, providing material, cutting material to size, grading, compacting, prepping, concrete pouring, disposal of surplus material, cleanup, restoring worksite, and for all labor, tools, equipment, and all incidentals necessary to complete this item.

Item #CCO1.03 – Landscape Stone

A Description

This work includes providing & placing landscape fabric & decorative stone at the Fire/Rescue building at the area of the northwest corner of the building, the south side of the building, and at the southwest corner of the building, as requested by the Owner. The work includes providing & placing landscape fabric, providing & placing landscape stone, prepping the subgrade, and the time, labor, & material required to complete the work in accordance with the project specifications and the *Standard Specifications for Highway & Structure Construction in Wisconsin*, current edition, and as hereinafter provided.

B Materials

Material selected by the City of Burlington DPW.

C Construction N/A

D Measurement

The *Landscape Stone* item will be measured as a LUMP SUM (LS) for all work acceptably completed. Refer to the spreadsheet below as it pertains to the item.

E Payment

The Owner will pay for measured quantities at the contract unit price, as shown in the spreadsheet below. Work under this item, measured as provided above, shall be full compensation for all excavation, providing material, grading, compacting, prepping, disposal of surplus material, cleanup, restoring worksite, and for all labor, tools, equipment, and all incidentals necessary to complete this item.

Item #CCO1.04 – Pavement Marking Removal

A Description

This work includes removing existing pavement marking to allow for relocation of new centerline pavement marking on Washington Street, as requested by the Owner. The work includes removal of existing pavement marking, removal of dust and other excessive residue, general cleanup of roadway, and the time, labor, & material required to complete the work in accordance with the project specifications and the *Standard Specifications for Highway & Structure Construction in Wisconsin*, current edition, and as hereinafter provided.

B Materials N/A

C Construction

Remove existing pavement marking work shall follow WisDOT Standard Specs for item #646.0600, Removing Pavement Markings.

D Measurement

The *Pavement Marking Removal* item will be measured as a LINEAR FOOT (LF) item for all work acceptably completed. Refer to the spreadsheet below as it pertains to the item.

E Payment

The Owner will pay for measured quantities at the contract unit price, as shown in the spreadsheet below. Work under this item, measured as provided above, shall be full compensation for all prepping, removal, traffic control, disposal of surplus material, cleanup, restoring worksite, and for all labor, tools, equipment, and all incidentals necessary to complete this item.

2. Contract Change Order #1 – Final Quantity Adjustment

Description: This contract change order was added to the project to adjust the contract to match FINAL asbuilt quantities and FINAL contract cost, as requested by the City of Burlington. The spreadsheet below shows the final quantities placed and the final cost of the project, including Contract Change Order items #CCO1.01, #CCO1.02, #CCO1.03, and #CCO1.04, as described above.

The following is a FINAL quantity summary spreadsheet for the items mentioned above:

BASE BID						
Item No.	Item Description	Unit	Asbuilt Qty	Bid Qty	Bid Unit \$	Bid Total \$ w/ Asbuilt Qty
201.0120	Clearing	ID	30	30	\$ 27.00	\$ 810.00
201.0220	Grubbing	ID	30	30	\$ 27.00	\$ 810.00
204.0100	Removing Pavement	SY	331.7	150	\$ 3.20	\$ 1,061.44
204.0110	Removing Asphaltic Surface	SY	1475.7	1400	\$ 2.50	\$ 3,689.25
204.0150	Removing Curb and Gutter	LF	443	425	\$ 4.20	\$ 1,860.60
204.0155	Removing Concrete Sidewalk	SY	260.5	280	\$ 3.00	\$ 781.50
204.0170	Removing Fence	LF	85	85	\$ 13.00	\$ 1,105.00
204.0220	Removing Inlets	EACH	1	1	\$ 270.00	\$ 270.00
205.0100	Excavation Common	CY	1256.7	1250	\$ 14.60	\$ 18,347.82
305.0120	Base Aggregate Dense 1 1/4-Inch	TON	1064.88	875	\$ 12.40	\$ 13,204.51
312.0110	Select Crushed Material (undistributed)	TON	209.03	250	\$ 16.40	\$ 3,428.09
416.0160	Concrete Driveway 6-Inch	SY	73.22	45	\$ 38.10	\$ 2,789.68
416.0620	Drilled Dowel Bars	EACH	0	68	\$ 16.00	\$ -
460.1101	HMA Pavement Type E-1, Item also includes asphaltic material PG 64-22 (455.0220) and asphaltic material for tack coat (455.0605).	TON	469.68	400	\$ 94.50	\$ 44,384.76
601.0411	Concrete Curb & Gutter 30-Inch Type D	LF	632	625	\$ 22.25	\$ 14,062.00
601.0600	Concrete Curb Pedestrian	LF	13.5	15	\$ 28.00	\$ 378.00
602.0405	Concrete Sidewalk 4-Inch	SF	2208.8	2500	\$ 4.50	\$ 9,939.60
602.0505	Curb Ramp Detectable Warning Field Yellow	SF	16	24	\$ 35.00	\$ 560.00
607.0310	Storm Sewer Pipe Nonreinforced Concrete Class 3 10-Inch	LF	33.5	35	\$ 46.00	\$ 1,541.00
611.0639	Inlet Covers Type H-S	EACH	1	1	\$ 405.00	\$ 405.00
611.3230	Inlets 2x3-FT	EACH	1	1	\$ 900.00	\$ 900.00

611.8110	Adjusting Manhole Covers	EACH	1	1	\$ 565.00	\$ 565.00
628.7010	Inlet Protection Type B	EACH	3	2	\$ 63.00	\$ 189.00
628.7015	Inlet Protection Type C	EACH	1	2	\$ 65.00	\$ 65.00
637.0202	Signs Reflective Type II	SF	10	10	\$ 27.00	\$ 270.00
638.2102	Moving Signs Type II	EACH	1	1	\$ 96.00	\$ 96.00
638.2602	Removing Signs Type II	EACH	2	2	\$ 21.20	\$ 42.40
638.3000	Removing Small Sign Supports	EACH	2	2	\$ 21.20	\$ 42.40
645.0135	Geotextile Fabric Type SR (undistributed)	SY	350.8	200	\$ 3.70	\$ 1,297.96
646.0106	Pavement Marking Epoxy 4-Inch (White)	LF	758	900	\$ 0.90	\$ 682.20
646.0106	Pavement Marking Epoxy 4-Inch (Yellow)	LF	344	375	\$ 0.90	\$ 309.60
646.0116	Pavement Marking Epoxy 6-Inch (White)	LF	116	115	\$ 1.00	\$ 116.00
646.0136	Pavement Marking Epoxy 12-Inch (White)	LF	140	150	\$ 14.30	\$ 2,002.00
647.0256	Pavement Marking Symbols Epoxy (International Accessibility Symbol)	EACH	2	2	\$ 345.00	\$ 690.00
647.0766	Pavement Marking Crosswalk Epoxy 6-Inch (White)	LF	106	85	\$ 10.00	\$ 1,060.00
690.0150	Sawing Asphalt	LF	385	350	\$ 1.50	\$ 577.50
690.0250	Sawing Concrete	LF	290	275	\$ 2.30	\$ 667.00
SPV.0060.01	Hydrant Assembly	EACH	1	1	\$ 3,650.00	\$ 3,650.00
SPV.0060.02	Water Valve and Valve Box 6-Inch (Hydrant)	EACH	1	1	\$ 1,200.00	\$ 1,200.00
SPV.0060.03	Tracer Wire Access Box	EACH	1	1	\$ 155.00	\$ 155.00
SPV.0060.04	Sign Post V-LOC Sign Support & Square Post	EACH	3	3	\$ 275.00	\$ 825.00
SPV.0060.05	Concrete Bollard	EACH	5	5	\$ 600.00	\$ 3,000.00
SPV.0060.06	Flag Pole with Base Light (Includes flag pole removal and salvage, flag pole installation, and associated lighting installation)	EACH	1	1	\$ 3,200.00	\$ 3,200.00
SPV.0060.07	Cast-In-Place Trench Drain	EACH	0	2	\$ 5,340.00	\$ -
SPV.0060.08	Cast-In-Place Trench Drain with 4-Inch PVC Lateral	EACH	0	1	\$ 6,000.00	\$ -
SPV.0090.01	Hydrant Lead 6-Inch (Granular Backfill)	LF	58	61	\$ 114.00	\$ 6,612.00
SPV.0090.02	Composite Fencing	LF	260	270	\$ 67.00	\$ 17,420.00
SPV.0105.01	Remove and Salvage Retaining Wall Block	LS	1	1	\$ 1,000.00	\$ 1,000.00

SPV.0105.02	Traffic Control	LS	1	1	\$ 500.00	\$ 500.00
SPV.0180.01	Concrete Pavement Special High Early Strength 8-Inch	SY	559	375	\$ 67.00	\$ 37,453.00
SPV.0180.02	Restore Disturbed Areas - Includes Topsoil (625.0100), Mulching (627.0200), Fertilizer Type A (629.0205), Seeding Mix No. 40 (630.0140)	SY	549	500	\$ 6.00	\$ 3,294.00
Subtotal - Base Bid w/ Plan Qty's					\$	204,229.55
Subtotal - Base Bid w/ Asbuilt Qty's					\$	207,309.32
Contract Change Order #1 (CCO #1)						
Item No.	Item Description	Unit	Asbuilt Qty	Bid Qty	Bid Unit \$	Bid Total \$ w/ Asbuilt Qty
CCO1.01	Trench Drain Revised System (includes credit for change from original design)	LS	1	1	\$ 12,030.00	\$ 12,030.00
CCO1.02	Angle Irons at Door Threshold's	LS	1	1	\$ 2,571.18	\$ 2,571.18
CCO1.03	Landscape Stone	LS	1	1	\$ 947.06	\$ 947.06
CCO1.04	Pavement Marking Removal	LF	350	350	\$ 2.50	\$ 875.00
Subtotal - CCO #1					\$	16,423.24
TOTAL - Base Bid w/ Asbuilt Qty's & CCO #1					\$	223,732.56



CITY OF BURLINGTON

Finance Department

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Common Council Item Number: 5	Date: December 3, 2013
Submitted By: Steve DeQuaker, City Treasurer	Subject: Resolution 4642(32) to consider adopting the 2014 Annual Budget.

Details:

The attached resolution is to consider the adoption of the proposed 2014 annual City Budget. The Council conducted workshops in October and November with the Department Heads to project City revenues and discuss expenditures for the next year.

The city completed a Market Value reassessment in 2013. Overall City assessed property values decreased in 2012. The average residential home value was reduced from \$191,845 in 2012 to \$172,400 in 2013 due to the market value reassessment, or a 10% reduction. The 2014 Budget includes the beginning of a full value reassessment of 25% of the City, ongoing for the next 4 years.

At this time the City still needs manufacturing values from the Department of Revenue to accurately determine the 2014 City MIL rate. The delay is due to a late Board of Review session this year compared to prior years. The projection based on the Market Value reassessment and moderate increase in manufacturing values would put the City MIL rate between \$8.60 and \$8.70 compared to \$7.81 in 2012.

As expected, a lower overall average property value and the small increase in levy should equate to roughly the same property tax dollars per taxpayer as in prior years, or a slight increase before state credits.

Options & Alternatives:

At this time the Common Council could choose to increase or decrease the tax levy amount, thus impacting the City portion of the tax rate. Adoption of the budget begins the process of creation of Tax bills and procedures to increase utility rates as discussed during the budget workshops. Delaying the adoption will delay the mailing of tax bills to the residents.

Financial Remarks:

The ending fund balance is projected to be \$1,879,604. This is 25% of General Fund expenditures for 2014. The tax levy as shown in the budget is a .516% increase over the 2012 levy, which equates to an additional \$25,938 in General Fund dollars. The 2013 Levy, compared to the 2012 Levy, is adjusted by net new construction (.516%), per Department of Revenue Levy Limit guidelines.

Executive Action:

This item was discussed at the November 19, 2013 (public hearing) and the December 3, 2013 Committee of the Whole meeting and is placed on the Common Council agenda the same night for consideration.

**A RESOLUTION ADOPTING THE 2014 BUDGET AND LEVY
TO OPERATE BUDGET FOR THE CITY OF BURLINGTON**

WHEREAS, the draft 2014 Budget for the City of Burlington has been prepared by City staff and presented to the Committee of the Whole for their consideration, review and revision; and,

WHEREAS, the draft 2014 Budget reflects the changes as directed by the Committee of the Whole; and,

WHEREAS, the proper notices for adoption of said budget have been published in the official newspaper for the City of Burlington; and,

WHEREAS, the budget was made available for inspection and review by the public at the Office of the City Clerk of the City of Burlington for the necessary time as required by law, at the Burlington Public Library and online at the City of Burlington Website; and,

WHEREAS, a public hearing has been conducted by the Common Council of the City of Burlington and comments of all citizens and other interested parties received, and the budget has been duly and completely reviewed by the Common Council with regards to appropriation and expenditures.

NOW, THEREFORE, BE IT RESOLVED that the 2014 City of Burlington Budget in the following amounts is hereby approved:

	Fund Balance 1/1/2014	Total Revenues	Total Expenditures	Fund Balance 12/31/2014
Governmental:				
General	\$ 1,744,337	\$ 7,652,204	\$ 7,516,937	\$ 1,879,604
Library	\$ 76,904	\$ 710,400	\$ 787,254	\$ 50
Block Grant	\$ 142,785	\$ 48,000	\$ 139,800	\$ 50,985
TIF 3 RLF Loan	\$ 602,968	\$ -	\$ -	\$ 602,968
Wehmoff	\$ 54,866	\$ 130	\$ -	\$ 54,996
Park Development	\$ 120,984	\$ 79,310	\$ 120,000	\$ 80,294
Library Trust	\$ 96,296	\$ 9,145	\$ 14,850	\$ 90,591
DeRozier	\$ (0)	\$ -	\$ -	\$ (0)
Debt Service -TIF 3	\$ 2,454,258	\$ 4,556,000	\$ 4,394,887	\$ 2,615,371
Debt Service	\$ (19,493)	\$ 448,811	\$ 429,318	\$ 0
Debt Service -ER TID	\$ (1,741,583)	\$ 164,100	\$ 201,643	\$ (1,779,126)
Capital Projects - Infr.	\$ (1,265,037)	\$ 483,825	\$ 481,525	\$ (1,262,737)
Storm Water	\$ 13,286	\$ 3	\$ -	\$ 13,289
Façade Grants	\$ (3,351)	\$ 30,014	\$ 10,000	\$ 16,663
Downtown Redev	\$ 1	\$ -	\$ -	\$ 1
Equipment Replacement	\$ 1,533,100	\$ 258,000	\$ 408,950	\$ 1,382,150
Enterprise:				
Wastewater	\$ 33	\$ 3,480,800	\$ 3,371,650	\$ 109,183
Water	\$ 76,594	\$ 2,206,965	\$ 2,200,887	\$ 82,671
Airport	\$ 250,978	\$ 991,225	\$ 933,380	\$ 308,823
Internal Service:				
Self Insurance	\$ 583,851	\$ 1,088,114	\$ 1,266,413	\$ 405,552
	\$ 4,721,778	\$ 22,207,046	\$ 22,277,494	\$ 4,651,330

BE IT FURTHER RESOLVED that the Common Council of the City of Burlington does authorize the City Treasurer to levy tax in the amount of \$5,527,042 for Racine County property in the City of Burlington and \$4,574 for Walworth County property in the City of Burlington and to collect these taxes to meet and operate, pursuant to said budget, for the fiscal and calendar year 2013.

Introduced: December 3, 2013

Adopted:

Robert Miller, Mayor

Attest:

Diahnn Halbach, City Clerk